



UAW LOCAL 974 GUIDELINES FOR RENTAL OF PAVILION



1. The Pavilion is available to any active or retired member in good standing of UAW Local 974, their families and to friends of labor.
2. The Pavilion may be used anytime between 8:00 A.M. and 10:00 P.M., seven days a week.
3. To reserve dates for events, a reservation form **MUST** be completed. They are made available at the Local's Dues Office. Reservations will be made through the Financial Secretary's Office and will be issued on a first come, first served basis on all advance reservations.
4. Reservations and deposit **MUST** be made one week prior to the event.
5. There will be a \$50.00 deposit for rental of the pavilion, with \$25.00 being returned after review of cleanup and/or damages. The other \$25.00 will be a processing fee.
6. Return of deposit must be approved by Local 974 Executive Board. Deposit **will be forfeited** in its **entirety** if the entire Pavilion is not left the way it was before the event. Deposit can be expected approximately one week after approval.
7. For large groups (101 persons or more); at least two porta potties **will be required**.
8. **Any** use of the Pavilion will require applicant to be responsible for clean up.
9. Reservations are for the use of the pavilion **only** and must be approved by Local 974 Executive Board. Under no circumstances will scheduled events be transferred into the Union Hall.
10. For large groups (101 people or more) an Executive Board member or designate will be present during the event.
11. Any special activities such as alcohol, a band, fire, porta potties, portable cooker or roaster, etc., must be disclosed on reservation form.
12. Any consumption or distribution of alcohol will require you to provide a Dram Shop Insurance Policy in the amount of **1 million dollars** identifying and listing Local 974 and UAW International Union as the insured party. This policy will be provided to Local 974 Financial Secretary's Office before the last business day prior to usage of Pavilion.
13. Age 21 will be required for any alcohol consumption. Reservations applicant will be responsible for ID checks for those consuming alcohol.
14. At least two (2) Porta Potties **will be required** with distribution of alcohol.
15. Pavilion use will be for lawful purposes only.
16. Applicant will be required to abide with all city, state and federal laws and/or ordinances.
17. No drugs allowed.
18. UAW Local 974 will not be responsible for any accidents or items lost or stolen.
19. UAW Local 974 shall be indemnified from any and all injuries, losses or damages.